Marriott's Hunt Valley Inn
Contact: Tracy Kowall, Convention Services Manager
245 Shawan Road, Hunt Valley MD 21031
Phone: 410-785-3902 Fax: 410-527-9491 Email: tkowall@marriotthuntvalley.com

Electric, Telephone and Internet Services

Exhibitor Information

Company Name:_____ Booth #:_____

On-Site Contact:_____

Address:_____

City:_____ State:_____ Zip:_____

Phone:_____ Fax:_____

Single Phase Electrical Connections:

Item Name	Watts	Volts	Amps	Cost
Duplex Power Outlet (two outlets)	2,300	115	20	$35.00 per day
Quad Power Outlet (four outlets)	2,300	115	20	$45.00 per day

Telephone/Internet Connections:

Item Name	Cost
Direct Line Telephone (where available)	$50.00 per day
Wired High Speed Internet Access T-1 Line	$300.00 per day

*Telephone Calls are NOT included in above pricing.

Item Requested	Qty	Cost	# of Days	Total Cost
			Subtotal	
			21% Service Charge	
			Subtotal	
			6% Tax	
			Total Cost	

All electrical apparatus/cables must comply with Baltimore County Electrical Inspection Dept. National Electrical Code.
Cables shall not run through or across doorways, aisles, or walkways.
Exit doors shall not be blocked by curtains, booths, tables, etc.
Requests for telephones, and all services listed above **MUST** go through Marriott's Hunt Valley Inn's Sales Department.
All orders, including the items listed above, any additional requests and/or special orders, must be submitted **no later than** two weeks prior to the function date (October 22, 2009).
Please contact Tracy Kowall at 410-785-3902 for more information or special requests for items not listed above.

METHOD OF PAYMENT - - *Payment must accompany this form in order to be processed.*

❍Check Enclosed # _____ *(make check payable to 'Marriott's Hunt Valley Inn')*

❍Credit Card ❍ Visa ❍ MC ❍ AMEX ❍ DISC

_____
Credit Card # Exp. Date

_____
Cardholder Name

_____
Signature